

APPEALS TIMETABLE 2019

Appeals for September 2019 resulting from year of entry or transfer applications:

	Offer date by:	Appeals lodged by	Appeals to be heard by
Primary	16 April 2019	21 May 2019	23 July 2019 (40 school days)

NB: Appeals will not start being heard until after the relevant closing date has passed.

Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing. Appellants will be sent a copy of the school's case 7 clear working days in advance of the hearing.

Appellants must ensure that any further evidence not included with their initial appeal, is received **by 5pm on the day preceding three clear working days prior to the date of the hearing**. Any additional evidence or information received *after* this date might not be considered at the appeal hearing. The Appeal Panel must decide whether it should be considered taking into account its significance and the effect of a possible need to adjourn the hearing.

In year or immediate entry appeals will be heard within 30 school days of the appeal being lodged.